



**Texas Council for International Studies, Inc
Board of Directors Meeting**

Tuesday, October 29, 2024

11:30 AM

**6144 Churchill Way
Dallas, Texas 75230**

Zoom Webinar:

<https://texascis-org.zoom.us/j/83848537550>

Notice is hereby given that on October 29, 2024, the Texas Council for International Studies (TCIS) Board of Directors will hold a regular meeting beginning at 11:30 a.m. at Alcuin School, 6144 Churchill Way, Dallas, Texas 75230. The open session portions of the meeting will be streamed. The streaming link for the meeting is <https://texascis-org.zoom.us/j/83848537550>. Members of the community who wish to address the Board during the Public Forum may submit their requests in writing to board@texascis.org by Monday, October 28, 2024, at 11:30 a.m. Submissions must include name, address, phone number and the subject or agenda item(s) to be addressed.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

Agenda

- 1. Meeting Called to Order**
- 2. Roll Call and Introduction of Board Members Present and Declaration of Quorum**
 - a. Dr. Todd Kettler
 - b. Mr. Kile Brown
 - c. Mr. Ted Williams
 - d. Mr. Walter Sorensen
 - e. Ms. Karen Phillips

3. Recording of Chief Executive Officer Present

- a. Ms. Margaret Davis

4. Recording of Secretary to the Board Present

- a. Vacant

5. Consent Agenda

- a. Consider approval of minutes for Board of Directors meeting on April 25, 2024.
- b. Consider approval of TCIS September 2024 Financial Report.
- c. Consider approval of Summer Boost 2024 Financial Report.
- d. Consider approval of 2024-2025 campus budgets for the San Antonio ISD campuses operated by TCIS.
- e. Consider approval of 2024-2025 campus budgets for the Longview ISD campuses operated by TCIS.
- f. Consider approval of 2024-2025 campus budgets for the Edgewood ISD campuses operated by TCIS.

6. Action Items

- a. Consider action on resignation notice received from Director Ted Williams.
- b. Elect a Director to fill the vacancy resulting from the resignation of Mr. Ted Williams for the remainder of the term expiring in April 2026.
- c. Consider appointment of Board Secretary.
- d. Consider approval of TCIS 2024-2025 budget framework.
- e. Consider approval of TCIS 2024-2025 organizational chart.
- f. Consider schedule for future Board meetings.

7. Executive Session

TCIS will conduct a closed session pursuant to Texas Government Code, Chapter 551, Subchapter D for the following:

- a. Private consultation with the Board's attorney as authorized by Texas Government Code Section 551.071(2) (campus safety responsibilities);
- b. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee as authorized by Texas Government Code Section 551.074 (CEO evaluation).

8. Take action, if any, on agenda items discussed in Executive Session.

9. Adjournment

NOTICE:

The Board may go into executive session at any time to discuss an agenda item as permitted under the Open Meetings Act and set out in Subchapter 551 of Title 5 of the Texas Government Code.

Recess: The Board may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.